



This Checklist will help you step-by-step in selling your home

As you prepare to sell your home, I appreciate the opportunity to assist you in one of life's most important events. My goal is to provide award-winning customer service and commitment to meet and exceed your expectations.

To help in selling your home, I have provided this handy checklist to guide you through the process from beginning to end.

Please ask me about any additional questions you might have and what to expect along the way.

SAW COMMISSION CUTTERS REALTY

67 Mead St.
North Tonawanda, NY 14120
Office: (716) 695-0005 Fax:
(716) 535-1711

Property Address: _____

Mortgage Broker: _____

Attorney: _____

Projected Closing Date: _____

Home Sellers Checklist



*"When you know
what you're going to do,
all obstacles disappear."*

SAW COMMISSION
CUTTERS REALTY



Getting your house listed

- Go through sellers paperwork
- Price your home for a successful sale
- Sale sign placed in the front of your home



Marketing your house

- Get the small repairs finished
- Get your house ready for showing and pictures
- Photo shoot for the Virtual Tour
- All marketing uploaded to the internet
- Check out the Virtual Tour and send to family & friends



Selling your house

- Open house as needed
- Price reduction as needed (before any open house)
- Contract negotiations
- Attorney approved contract
- Home Inspection (by buyer)
- Home Inspection negotiations (if needed)
- Deposit check given for escrow



Completing the sale

- Search & Survey on home being updated
- Home appraisal done by the bank
- Any home appraisal issues are resolved
- Mortgage Commitment is received (by the buyer)
- Pack everything up for the big move
- Attorneys give the clear to close
- Final walk through (by the buyer)
- Buyer meets with attorney and house is SOLD!

Started Completed Estimated time frame

☐	☐	1 hour
☐	☐	10-30 minutes
☐	☐	10 minutes
☐	☐	ASAP
☐	☐	ASAP
☐	☐	1-2 hours
☐	☐	1-2 days
☐	☐	After Virtual Tour is emailed to you
☐	☐	No more than once a month
☐	☐	As needed
☐	☐	1-3 days
☐	☐	24 hours after price & terms agreed
☐	☐	Within 5-7 days of attorney approval
☐	☐	1-3 days <i>(if needed)</i>
☐	☐	After satisfied home inspection
☐	☐	2-3 weeks
☐	☐	1-2 weeks after home inspection
☐	☐	ASAP
☐	☐	30 days after contract
☐	☐	As needed
☐	☐	3-5 days before closing
☐	☐	1-3 days before closing
☐	☐	On closing day